

Draft Minutes of Birchanger Parish Council meeting
held on Tuesday 1st May 2018 at 8.00 pm.
in Birchanger Village Hall

Present: Angie Driscoll (AD) – Chair
Elizabeth Godwin (EG)
Linda Pocklington (LP)
Alex Stewart (AS)
Maria Davy (MD)
George Taylor (GT)
John Revell (JR)

Ray Gooding (RG)
Keith Williams (Parish Clerk)

No members of the public

436. Chairman's Welcome

The Chairman welcomed all those present.

437. Apologies and Reason for Absence

Sandy Dowle (SD) – other commitment
Ken Wheatley (KW) – other commitment

438. Declarations of Interest

MD declared an interest in agenda item 10.1 – spouse prepared the plans.

439 Public participation session with respect to items on the agenda and other matters that are of mutual interest.

None

440. Minutes of the last meeting

The minutes of the last meeting held on Tuesday 3rd April 2018 (previously circulated) were amended at item 422 and then agreed as a true and accurate record, and duly signed by the Chairman.

441. Village Hall Car Park Resurfacing committee.

AS reported that there some issues with the completed work. He suggested that AS and JR to meet on site to identify the issues and then arrange to meet the contractor on site to discuss rectification.

442. Recreation Ground Working Group/Allotments – Glebeland

a. Recreation Ground

- Debbie Crouch reported that what appears to be churchyard waste was again found in the litter bins. LP will contact the church warden to discuss the problem. LP has received an invoice from Debbie Crouch.

443. Finance

- a. Account Balances (already circulated)
b. Invoices and payments

The following payments were accepted and authorised to be made.

1. Account Balances b/f at 31st March 2018

HSBC Community account		£15203.23
HSBC Business Money Manager account		£43209.22
Natwest current account		<u>£13608.65</u>
		£72021.11
Chelmsford Diocese (glebe rent)	SO	£325.00 (paid 26/3/18)
Total b/f		<u>£71696.10</u>

2. Payments due for April 2018

e-on	DD	£64.50 (electricity for Mar 2018)
Birchanger Church Hall	Chq 100587	£40.00 (hire of hall – 2 meetings)
A&J Lighting	SO	£41.11(maintenance Mar 2018)
EALC	Chq 100588	£265.47 (EALC/NALC affiliation fees)
Angie Driscoll	Chq 100589	£39.90 (chairman’s expenses)
Clerks salary	Chq 100590	£395.85 (salary for April 2018)
Office rental	Chq 100592	£20.00 (office rental for April 2018)
HMRC	Chq 100591	<u>£98.80</u> (paye for month 01)
<u>Total payments for April 2018</u>		<u>£965.63</u>

3. Account Balances c/f at 30th April 2018

HSBC Community account		£13912.60
HSBC Business Money Manager account		£43209.22
Natwest current account		<u>£13608.65</u>
Total		£70730.47
Bank interest received		<u>7.46</u>
Total c/f		<u>£70737.93</u>

[2018/092]

444. Planning

1. UTT/18/0835/HHF – 8 Birchwood. First floor rear extension.

No objections.

2. UTT/18/0616/HHF – 68 Birchanger Lane. Single storey front extension.

No objections.

3. UTT/18/0308/FUL – Land to north of Birchanger Lane. Change of use to equestrian.

- a. The site lies within the Metropolitan Green Belt and this an unsuitable development within Green Belt.
- b. The siting of stables should be further back and away from the road boundary.
- c. Office cum tack room. Why is there the need for an office? If this is proposed to be run as a business, in which case additional traffic may be generated, this will need to be taken into consideration.
- d. Access and parking for horse boxes needs to be confirmed. Currently there are just two car parking spaces.
- e. What are the arrangements for recyclable waste such as horse manure?
- f. Fully agree with the proposed conditions made by the Ecology reviewer that this requires an ecologist to be present when land is cleared, including nest and bat boxes etc.

4. UTT/18/1114/FUL- Sion House. Retrospective change of use of land.

- a. This is an unsuitable development within green belt.
- b. There is a danger that this could be a business development by stealth, as a business of this nature was never anticipated.
- c. The car rental company which uses the car park also rents out vans and trucks which, together with cars, may be collected from any point (according to their website). As a result of this, car/van transporters are frequently being used to transport vehicles. As the transporters do not seem to be able to negotiate the entrance to Sion Park they are unloading vehicles on the B1383 near the junction with Birchanger Lane. This has already been reported to enforcement.
- d. Global Self Drive offers vehicles for sale on it's website. It must be established that vehicle sales are not permitted from the Sion Park base.

445. Dog bins

The parish clerk has received three invoices from Bin-it Solutions covering the months February, March and April. It was agreed to pay the February and April invoices but in view of the problems encountered during March, the parish clerk will request a reduction in the March invoice.

446. Cycle Route 16

RG will contact Sean Perry of Essex Highways to raise the council's concerns over the signposting.

447. Highways

AD is still awaiting a response from Annette Thornton regarding the plans to close Birchanger Lane during installation of the street lights and Churton Bend footpath.

448. Stansted Airport expansion plans

The response from Birchanger Parish Council, as prepared by KW, has been submitted to UDC Planning. A copy of the response will be available on the website.

449. GDPR

The Government has announced that it is planning to remove the requirement that parish councils need to appoint a Data Protection Officer(DPO).

The report prepared by KW has been circulated to all councillors in lieu of training.

450. Reports from County and District Councillors

RG.

Essex County Council is promoting an initiative for June called "30/30". This is to encourage residents to do 30 minutes of daily exercise during the 30 days of June. On completion of this the resident will receive a "T" shirt.

451. Closure of meeting

There being no further matters to discuss the Chairman declared the meeting closed at 21.09.