

**Minutes of Birchanger Parish Council meeting  
held on Tuesday 3<sup>rd</sup> May 2016 at 8.03 pm.  
in Birchanger Village Hall**

**Present:** Angie Driscoll – Chair (AD)  
Alex Stewart (AS)  
Michelle May (MM)  
Maria Davy (MD)  
Elizabeth Godwin (EG)  
Linda Pocklington (LP)  
Ken Wheatley (KW)  
Sandy Dowle (SD)  
Matt Zych (MZ)

Keith Williams (Parish Clerk)

**156. Chairman's Welcome**

The Chairman welcomed all those present.

**157. Apologies and Reason for Absence**

There were no absent councillors.

**158. Declarations of Interest**

MD declared an interest in agenda item 11 living adjacent to the proposed site.

**159. Public participation session with respect to items on the agenda and other matters that are of mutual interest.**

There were no representations from the public.

**160. Minutes of the last meeting**

Acceptance of the minutes of the last meeting held on Tuesday 5<sup>th</sup> April 2016 was proposed by EG and agreed as a true and accurate record, and duly signed by the Chairman.

**161. Recreation Ground Working Group/Allotments – Glebeland**

**a) Repairs to play equipment** - AS advised that there had been no response from Dave Debnam and a quotation was still awaited.

**b) Replacement/repair of safety surface** - Gavin Crane has been asked to quote for a replacement surface and the quotation was awaited.

**c) Refurbishment/replacement of play equipment** - It was agreed to obtain quotes to

- repair the roundabout
- install a new slide
- install 2 new sets of swings

**162. Highways**

**a) Barrier at footpath 23**

The parish clerk is to write to Robin Walbank with regard to the steps cut into the bank near footpath 23 pointing out that there had already been an accident by a walker, which could result in a loss of earnings claim. There is some concern regarding potential legal implications should the parish council take any action. Advice will be sought if necessary.

**163. Finance**

**a) Account balances** –previously circulated.

**b) Invoices and standing orders for payment** – were approved.

**c) Appointment of internal auditor** – the council agreed to the appointment of Mr Bryan Reed who had already indicated his agreement to act as internal auditor.

**164. Field south of Digby Wood.**

AS provided details of the field for the council's information but it was agreed that no action could be taken.

**165. Request for increase in Glebeland rent**

On a proposal from SD, seconded by KW, it was agreed to accept the rent increase. MZ will arrange amendment to the existing standing order.

**166. Grant request for area in front of 211-217 Birchanger Lane.**

On a proposal from LP, seconded by MM, it was agreed to grant an amount of up to £500. The parish clerk is to advise John McArthur. He will stipulate that the bills for work carried out and items purchased are to be submitted to the parish clerk for reimbursement. Any structures or vegetation must not be too high to obstruct motorist's views.

**167. County/District Councillors reports**

No county or district councillors were present.

**168. Closure of meeting**

There being no further matters to discuss the Chairman declared the meeting closed at 21.07.