

**Minutes of Birchanger Parish Council meeting  
held on Tuesday 4<sup>th</sup> April 2023 at 7.30 pm.  
In Birchanger Village Hall**

**Present:** Angie Driscoll (AD) – Chair  
George Taylor (GT)  
Sally Taylor (ST)  
Linda Pocklington (LP)  
Geof Driscoll (GD)

Keith Williams (KW) – Parish Clerk  
County Councillor Ray Gooding (RG)  
2 members of the public

**1065. Chairman’s Welcome**  
The Chairman welcomed all those present.

**1066. Apologies for Absence**

John Revell (JR)  
Peter Sampson (PS)

**1067. Declarations of Interest**

None.

**1068. Public participation session with respect to items on the agenda and other matters that are of mutual interest.**

Jiri Wolker introduced himself as a district councillor candidate for Stansted South and Birchanger, on behalf of the Residents for Uttlesford party.

**1069. Minutes of the last meeting**

The minutes of the last meeting held on Tuesday 7<sup>th</sup> March 2023 had been previously circulated. The minutes were agreed as a true and accurate record and were duly signed by the Chair.

**1070. Planning**

**UTT/23/0517/LB-Duck End Farmhouse, Duck End.**

Remove existing sand and cement render and wire mesh from exterior walls, restore timbers and sole plate. Replaster with traditional lathe and lime plaster.

No objections

**1071. Lease renewal and rent of Glebeland**

Strutt and Parker, who act as agents for the Diocese, have offered a 20 year lease, back-dated to 2019, with a new rent of £740 pa. The legal fees for preparation of the lease will be £600, to be paid by Birchanger Parish Council.

The Parish Council agreed to these terms. The parish clerk is to advise Strutt and Parker.

## 1072. Traveller's encampment update

The SUDS report was received by Planning on 17<sup>th</sup> March but now a new flood report is required. The Birchanger Residents Association has written to UDC, mentioning in particular the noise pollution which would be experienced at the traveller's site. They have also complained about UDC's handling of the case.

## 1073. TBS Hygiene price increase

The price increase advised by TBS Hygiene was agreed by the Parish Council.

## 1074. Finance

### a. Account Balances (already circulated)

Note

### b. Invoices and payments for approval

Approved

## BIRCHANGER PARISH COUNCIL FINANCE AND PAYMENTS SCHEDULE FOR MARCH 2023

### 1. Account Balances b/f 28<sup>th</sup> February 2023

Unity Trust Bank	22259.65
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### 2. Payments due for March 2023

Npower	DD	87.52 (electricity for February 2023)
Payroo	On line	6.00 (payroll expenses)
Rob Riches	On line	50.00 (allotment deposit refund)
Michie Smart	On line	50.00 (allotment deposit refund)
SLCC	On line	149.00 (renewal of membership)
Keith Williams	On line	483.50 (salary for March 2023)
HMRC (Keith Williams)	On line	121.00 (PAYE for March 2023)
Keith Williams	On line	20.00 (office rent March 2023)
TBS Hygiene	On line	162.00 (dog bin emptying)
Chelmsford Diocese	SO	325.00 (Glebeland rent)
Unity Bank	DD	18.00 (service charge)
A&J Lighting	SO	45.90 (lighting maintenance)

Total payments for March 2023	<u>1517.92</u>
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### 3. Account Balance 31/03/2023 **20741.73**

Allotment receipts	<u>90.00</u>
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Balance c/f @ 31/03/2023	<b>20831.73</b>
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Note 1: The payment to HMRC was made by the parish clerk and is being reimbursed.

## 1075. Allotments/Recreation Ground

### a. Allotments

There are currently 4 plots available. One person has expressed an interest in one of the plots. There are some tools in a shed on one of the vacated plots. All the vacated plots require tidying so no deposit refunds are yet authorised.

ST wondered whether the school would be interested in taking one of the plots. This was considered a good idea but it was suggested that this should wait until the new head teacher is in place.

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**b. Recreation Ground**

GT has inspected the wooden equipment some of which does need replacing. He has identified several possible suppliers. He is putting together a schedule of what is required which will be submitted to suppliers for quotations. He is trying to source metal tables as replacements for the current wooden tables.

Regarding the zip wire, HAGS has not yet given a date for the inspection.

**1076. Reports from County and District Councillors**

**County Councillor Ray Gooding**

Hertfordshire Council has been complaining about the use of their recycling centres by residents of other counties and North London boroughs. At present the reciprocal arrangement with Essex is still in place so nobody from Essex should be turned away from a Hertfordshire site.

He has requested a jetting to clear the water which is accumulating from debris being washed from the roads.

There is a package of work planned for Birchanger but this cannot be started until the Lane re-opens.

**1077. Closure of meeting**

There being no further matters to discuss the Chairman declared the meeting closed at 20.07 .

**[2023/250]**