

**Minutes of Birchanger Parish Council meeting
held on Tuesday 4th September 2018 at 8.00 pm.
in Birchanger Village Hall**

Present: Angie Driscoll (AD) – Chair
Elizabeth Godwin (EG)
Maria Davy (MD)
George Taylor (GT)
John Revell (JR)
Ken Wheatley (KW)
Sandy Dowle (SD)

2 members of the public

Ray Gooding (RG) – County Councillor
Keith Williams (Parish Clerk)

485. Chairman’s Welcome

The Chairman welcomed all those present.

486. Apologies and Reason for Absence

Linda Pocklington (LP) – health issues

487. Declarations of Interest

GT in respect of agenda item 8, planning application UTT/18/2214/HHF, as planning applicant.

488. Public participation session with respect to items on the agenda and other matters that are of mutual interest.

None

489. Minutes of the last meeting

The minutes of the last meeting held on Tuesday 3rd July 2018 (previously circulated) were agreed as a true and accurate record, and duly signed by the Chairman.

490. Recreation Ground Working Group/Allotments – Glebeland

a. Recreation Ground

Report submitted by LP already circulated, and noted.

[2018/104]

491. Finance

- a. Account Balances (already circulated) – noted.
- b. Invoices and payments

The following payments were accepted and authorised to be made.

1. Account Balances b/f at 31st July 2018

HSBC Community account		£18277.47
A&J Lighting	SO	£41.11
Balance at 31 st July 2018		£18236.36

2. Payments due for August 2018

e-on	DD	£73.30 (electricity for July 2018)
Ace of Spades	Chq 100621	£345.60 (grass cutting July 2018)
Affinity (Keith Williams)	Chq 100622	£43.70 (water rates)
A&J Lighting	Chq 100623	£139.02 (call out charge)
Marlborough Surfacing	Chq 100624	£23736.55 (repairs to car park)
Clerks salary	Chq 100625	£395.65 (salary for August 2018)
Office rental	Chq 100626	£20.00 (office rental for August 2018)
HMRC (Keith Williams)	Chq 100627	£99.00 (paye for month 05)
A&J Lighting	SO	£41.11 (monthly charge)

Total payments for August 2018 £24893.93

3. Account Balances c/f at 31st August 2018

HSBC Community account 51624067	£(6657.57) *see note below
HSBC Business Money Manager account	£43224.23
Interest received	£2.57
Natwest current account	£13608.65

*Note: Community account and Money Manager account are being consolidated as agreed by the parish council. The Money Manager balance will be transferred to the Community account before presentation of cheque to Marlborough Surfacing

[2018/105]

UTT/18/2214/HHF – The Old School, Birchanger Lane. Replace existing glazed conservatory roof with tiles and velux windows.

No objections

493. Land north of Birchanger Lane

- A planning application was submitted by the owner of the land, for equestrian use. Planning application number UTT/18/0308/FUL was allocated, and the application was approved.
- On 22nd July 2018 a number of caravans moved onto the site.
- An emergency injunction was applied for and granted on 30th July which prevented any further incursions onto or changes to the site.
- A public meeting was held on 7th August.
- On 13th August the High Court granted an injunction.

The owner has submitted a further planning application for residential use. This was declared invalid, and an amended application is expected.

494. Birchanger roundabout proposal UTT/18/1823/CLP

- A consultation meeting is to be held by Essex Highways in the Village Hall on 14th September. The parish council is hoping to have a private meeting before the consultation with Essex Highways representatives.
- There is a survey on the village website inviting residents to submit their comments on the proposal.
- MD will be sending a freedom of information request to Essex Highways requesting their statistics which justify this proposal, and what data was used to support the proposal that traffic leaving Birchanger Lane would only be able to turn left and not have the option of a dedicated signal allowing traffic to crossover to the A1250.
- On Monday 10th September the parish council will carry out a traffic survey, counting the number of vehicles leaving the village at the roundabout end of Birchanger Lane.
- The Parish Council's comments on the proposal were sent to Uttlesford Planning on 2nd August.

495. Volunteer Uttlesford – request for donation of £150.

Having referred to the council's Grants Policy, the request was not granted.

496. Request for donation from Essex & Herts Air Ambulance

Having referred to the council's Grants Policy, the request was not granted.

[2018/106]

497. Village Hall car park resurfacing update

The work has now been completed satisfactorily and payment authorised.

498. Churton footpath and street lighting update

The footpath has been completed and the new lights installed. One of the lights, opposite the recreation ground, has been installed on the wrong side of the road. AD has taken the matter up with Annette Thornton of Essex Highways.

499. Reports from County/District councillors

Ray Gooding

- RG is trying to arrange a meeting for the Parish Council with Essex Highways prior to the consultation on 14th September.
- There is cross-party support for a review of School Crossing Patrols.

500. Co-option of parish councillor

Mr Peter Sampson was unanimously elected to serve as a co-opted parish councillor for Birchanger Parish Council. The clerk will send the appropriate advice to the Electoral Office.

501. Closure of meeting

There being no further matters to discuss the Chairman declared the meeting closed at 20.46.