

**Draft Minutes of Birchanger Parish Council meeting
held on Tuesday 6th March 2018 at 8.00 pm.
in Birchanger Village Hall**

Present: Angie Driscoll (AD) – Chair
Ken Wheatley (KW)
Linda Pocklington (LP)
Alex Stewart (AS)
Maria Davy (MD)
George Taylor (GT)
Sandy Dowle (SD)
John Revell (JR)

Thom Goddard (District Councillor)
Keith Williams (Parish Clerk)

401. Chairman’s Welcome

The Chairman welcomed all those present.

402. Apologies and Reason for Absence

Elizabeth Godwin (EG) – holiday
Ray Gooding (RG) – Ill health

403. Declarations of Interest

MD declared an interest in item 10.2, as spouse of the preparer of the plans.

404. Public participation session with respect to items on the agenda and other matters that are of mutual interest.

None

405. Minutes of the last meeting

The minutes of the last meeting held on Tuesday 6th February 2018 (previously circulated) were agreed as a true and accurate record, and duly signed by the Chairman.

406. Village Hall Car Park Resurfacing committee.

Jim Revell of Marlborough, the chosen contractors, has confirmed that the work can be undertaken during the Easter school holidays. The work should be completed by 10th April 2018.

407. Recreation Ground Working Group/Allotments – Glebeland

- a) Monthly recreation ground inspect report from AS (already circulated)
- b) Report from LP (already circulated)

LP reported that the apple tree trunk at the allotments is still in situ.

[2018/084]

Regarding the slide shute at the Recreation Ground, LP has contacted HAGS who can send out a representative to inspect the slide and suggest possible replacements. LP will provide HAGS with a photograph. In the meantime the existing slide shute should be repaired. A quotation will be obtained for the repair work.

LP provided the council with brochures displaying possible replacements. The price of the basic 2.1 meter slide is £2285 plus VAT but this does not have the standing area as with the existing slide. LP suggested the question of a replacement slide be left for discussion at a later meeting.

LP suggested that the council may also like to give consideration to installing a second litter bin, and an exercise bar. This will be discussed at a later meeting.

408. Finance

- a. Account Balances (already circulated).
- b. Renewal of parish clerk's SLCC membership - approved.
- c. Attendance of parish clerk at SLCC training day - approved.
- d. Payment of £900 to David Debnam - approved.
- e. The payments were accepted and authorised to be made.

AS asked for agreement that where an estimate for work had been agreed at an earlier meeting, when the work had been completed the subsequent invoice should be settled immediately. This was agreed.

409. Website update

KW gave a demonstration of the website. This was 90% completed and is available for immediate use.

410. Planning

- 1. UTT/18/0195/HHF – Forest Hall, Forest Hall Road. Installation of solar panels**
No objection
- 2. UTT/18/0357/HHF – Rainbow Cottage, Forest Hall Road. Single storey extension.**
No objection
- 3. UTT/18/0356/FUL – 21 Bradley Common. Erection of 2 dwellings.**
There is concern regarding parking spaces for existing properties. Access for emergency vehicles is still a problem. MD will prepare a response for the parish clerk to submit to Planning.

411. Highways

AD referred to the report already circulated.

AD advise that it had come to her attention that there are plans to close Birchanger Lane for 26 days commencing 16th April 2018. It is possible that this is in respect of the planned footpath at Churton Bend. AD has written to Annette Thornton, who is Infrastructure Co-ordinator at Highways Essex, for clarification. There had been response at the time of the meeting.

412. Birchanger Wood Trust

MD referred to the report which had already been circulated.

413. General Data Protection Regulations (GDPR)

KW updated the parish council with the current situation. He is meeting with AD and the parish clerk next week to discuss procedures. The item will be on the agenda for discussion at the May 2018 Parish Council meeting.

414. Annual Parish Meeting (Wednesday 21st March)

This was noted.

415. Reports from County and District councillors

Thom Goddard

- There is a meeting scheduled for 21st March of the Stansted Airport Advisory Committee to discuss airport expansion plans.
- Uttlesford District Council has set a budget with a 2.99% increase.

416. Closure of meeting

There being no further matters to discuss the Chairman declared the meeting closed at 20.55.

[2018/086]