

**Draft Minutes of Birchanger Parish Council meeting**  
**held on Tuesday 6<sup>th</sup> June 2023 at 7.30 pm.**  
**In Birchanger Village Hall**

**Present:** Angie Driscoll (AD) – Chair  
Sally Taylor (ST)  
Linda Pocklington (LP)  
Peter Sampson (PS)

Keith Williams (KW) – Parish Clerk  
County Councillor & District Councillor Ray Gooding (RG)  
District Councillor Nick Church (NC)  
0 members of the public

**1089. Chairman’s Welcome**

The Chairman welcomed all those present.

**1090. Apologies for Absence**

Geof Driscoll (GD)  
George Taylor (GT)

**1091. Declarations of Interest**

None.

**1092. Public participation session with respect to items on the agenda and other matters that are of mutual interest.**

None.

**1093. Minutes of the last meeting**

The minutes of the last meeting held on Tuesday 9<sup>th</sup> May 2023 had been previously circulated. The minutes were agreed as a true and accurate record and were duly signed by the Chair.

**1094. Planning**

There were no planning applications to consider.

**1095. Traveller’s encampment update**

8 residents are due to speak on behalf of villagers at the UDC Planning meeting, to oppose the planning application.

**1096. A120/M11 roadworks**

AD had met with Pooja Godhania from John Sisk and Son Ltd, who are the main contractors. They are still hoping to have Birchanger Lane open by the end of June, with the whole contract being completed by the end of the year.

Sisk would like to have another presentation event, date to be confirmed. They will be producing a newsletter for distribution around the Village.

**[2023/254]**

When the Lane is initially opened, motorists leaving the Village will have to turn left towards the M11 but on returning there will be access to turn right back into the Village.

#### 1097. Finance

- a. Account Balances (already circulated).
- b. Invoices and payments for approval.

Note: It was agreed that one payment would be withheld pending further enquiries.

#### BIRCHANGER PARISH COUNCIL FINANCE AND PAYMENTS SCHEDULE FOR MAY 2023

<b>1. Account Balances b/f 30<sup>th</sup> April 2023</b>		
Unity Trust Bank		29129.25
<b>2. Payments due for May 2023</b>		
Glasdon (George Taylor)	On line	23.52 (triangular key)
Payroo	On line	6.00 (payroll expenses)
Pauline Squires	On line	150.00 (refund of allotment rent)
Npower	DD	61.30 (electricity for April 2023)
Gallagher (already paid)	On line	1995.01 (renewal of council insurance)
TBS Hygiene	On line	142.56 (dog bin emptying)
Keith Williams	On line	483.50 (salary for May 2023)
HMRC (Keith Williams)	On line	121.00 (PAYE for May 2023)
Keith Williams	On line	20.00 (office rent May 2023)
A&J Lighting	SO	45.90 (lighting charge for May)
		<u>Total payments for May 2023</u> 3048.79
<b>3. Account Balance 31/05/2023</b>		<b>26080.46</b>

Note 1: The payment to HMRC was made by the parish clerk and is being reimbursed.

#### 1098. Allotments/Recreation Ground

##### Allotments

- One person has made enquiries regarding a vacant plot.
- Dave Debnam will be installing the new post the next day.

##### Recreation Ground

GT has provided a report for consideration regarding recycled plastic picnic tables. The report was circulated to councillors.

#### 1099. Adoption of new Financial Regulations

The new Financial Regulations were adopted and will be posted to the website.

## **1100. Reports from County and District Councillors**

### **County Councillor Ray Gooding (RG)**

- Some strimming had been carried out in the district.
- The Local Highways Panel is meeting to discuss a new road safety scheme on the bend on the B1383 before the junction with Birchanger Lane. He will also look into having the vegetation at the junction of Stansted Road/Birchanger Lane cut back.

### **District Councillor Nick Church (NC)**

Following the recent elections, there is a new Uttlesford District Council in place. The first meeting was two weeks ago but there was nothing to report to date.

## **1101. Closure of meeting**

There being no further matters to discuss the Chairman declared the meeting closed at 20.17.

**[2023/256]**