

BIRCHANGER PARISH COUNCIL AGENDA
Clerk: Keith Williams 317 Birchanger Lane, Birchanger CM23 5QR
(01279 814473)

MEMBERS OF THE PRESS AND THE PUBLIC ARE INVITED TO ATTEND

To: Members of Birchanger Parish Council.

*You are hereby summoned to attend the meeting of Birchanger Parish Council to be held in the **Village Hall** on **Tuesday 5th June 2018 at 8:00pm** for the purpose of transacting the following business.
(Please note: only business that is an agenda item may be discussed.)*

1. Chairman's Welcome

2. Apologies for absence

3. Declarations of Interest

Councillors are required to disclose any:

- Disclosable Pecuniary Interests
- Other Disclosable interests
- Non-pecuniary Interests

4. Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.
Please note that members of the public are limited to 3 minutes per address.

5. Minutes of the previous Meeting held on Tuesday, 1st May 2018

Councillors are asked to agree the minutes of the above meeting as a true and accurate record of the proceedings of the meeting.

6. Approval of Bryan Reed to carry out internal audit

7. Recreation ground /Allotments/Glebeland

1. Recreation ground report from AS
2. Allotment report from LP.

8. Completion of Annual Governance Statement

9. Finance

- a. Account Balances (already circulated)
- b. Invoices and payments for approval
- c. Approval of renewal of insurance policy through Came & Co

10. Planning

11. Dog bins

12. Highways

13. Donation to SSE

14. Car park resurfacing

Update already circulated.

15. Adoption of Terms of Reference for Grants Committee

16. Reports from County and District Councillors

17. Closure of meeting

Agenda prepared by:

Keith Williams/Parish Clerk/Birchanger Parish Council:

Signed.....