

**BIRCHANGER PARISH COUNCIL AGENDA**  
**Clerk: Keith Williams 317 Birchanger Lane, Birchanger CM23 5QR**  
**(01279 814473)**

**MEMBERS OF THE PRESS AND THE PUBLIC ARE INVITED TO ATTEND**

*To: Members of Birchanger Parish Council.*

*You are hereby summoned to attend a meeting of Birchanger Parish Council to be held in the Village Hall Meeting Room on **Tuesday 6<sup>th</sup> September 2022 at 7.30pm** for the purpose of transacting the following business.*

*(Please note: only business that is an agenda item may be discussed.)*

**1. Chairman's Welcome**

**2. Apologies for absence**

**3. Declarations of Interest**

Councillors are required to disclose any:

- Disclosable Pecuniary Interests
- Other Disclosable interests
- Non-pecuniary Interests

**4. Public Participation Session** with respect to items on the agenda and other matters that are of mutual interest. Please note that members of the public are limited to 3 minutes per address.

**5. Minutes of the previous Meeting held on Tuesday, 5<sup>th</sup> July 2022**

Councillors are asked to agree the minutes of the above meeting as a true and accurate record of the proceedings of the meeting.

**6. Traveller's encampment update**

**7. Finance**

- a. Account Balances (already circulated).
- b. Invoices and payments for approval.

**8. Planning**

- a) **UTT/22/2347/HHF – 226 Birchanger Lane**  
Extended covered entrance porch and step etc.

**9. Adoption of Policy Documents**

- a) **Grant Policy**
- b) **Personal Data Breach Policy**
- c) **Subject Access Request Policy**

**10. Resignation of Community Special Constable**

**11. "20's Plenty" presentation**

**12. A120 roundabout**

**13. Allotments/Recreation Ground**

- a. **Zip Wire maintenance contract**
- b. **Pigeon preventative measures on Recreation Ground swings**

**14. Reports from District and County Councillors**

**15. Closure of meeting**