

BIRCHANGER PARISH COUNCIL AGENDA
Clerk: Keith Williams 317 Birchanger Lane, Birchanger CM23 5QR
(01279 814473)

MEMBERS OF THE PRESS AND THE PUBLIC ARE INVITED TO ATTEND

To: Members of Birchanger Parish Council.

*You are hereby summoned to attend the meeting of Birchanger Parish Council to be held in the **Village Hall** on **Tuesday 6th November 2018 at 8:00pm** for the purpose of transacting the following business.
(Please note: only business that is an agenda item may be discussed.)*

1. Chairman's Welcome

2. Apologies for absence

3. Declarations of Interest

Councillors are required to disclose any:

- Disclosable Pecuniary Interests
- Other Disclosable interests
- Non-pecuniary Interests

4. Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. Please note that members of the public are limited to 3 minutes per address.

5. Minutes of the previous Meeting held on Tuesday, 2nd October 2018

Councillors are asked to agree the minutes of the above meeting as a true and accurate record of the proceedings of the meeting.

6. Recreation ground /Allotments/Glebeland

1. Recreation ground report
2. Approval of estimate of £744 from David Debnam for work on roundabout.
3. Allotment report from LP.

7. Finance

- a. Account Balances (already circulated).
- b. Invoices and payments for approval.
- c. Agree contribution of £400 towards WW1 anniversary commemorations.

8. Planning

1. Application no UTT/18/2742/HHF – 307 Birchanger Lane
First floor side extension.

2. Application no UTT/18/2583/FUL – 21 Bradley Common
Erection of 2 dwellings with associated parking. (Revised scheme to that approved under UTT/18/0356/FUL).

9. GDPR and Privacy Policy/removal of KW as Data Processing Officer

1. Rescinding of appointment of K. Wheatley to the role of Data Processing Officer
2. Consideration of Personal Data Audit
3. Adoption of Personal Data Breach Policy
4. Adoption of Subject Access Request Policy
5. Adoption of Privacy policy
6. Consideration of Recommendations
7. Discussion of Training Requirements

10. Neighbourhood Watch and Speed Watch

Reports from PS (already circulated).

11. Footpaths

Report from SD (already circulated).

12. Stansted Airport

13. Reports from County and District Councillors

14. Closure of meeting

Agenda prepared by:

Keith Williams/Parish Clerk/Birchanger Parish Council:

Signed.....