

Draft Minutes of the Annual Meeting of Birchanger Parish Council

Held on Tuesday 7th May, 2019

At 7.30pm in Birchanger Village Hall

Present:

Angie Driscoll (AD)

Elizabeth Godwin (EG)

Linda Pocklington (LP)

George Taylor (GT)

Peter Sampson (PS)

Ray Gooding (County Councillor)

3 members of the public

Keith Williams (Parish Clerk)

31. Election of Chairman – Signing of Declaration of Office

AD was proposed as Chairman and elected unanimously. The Statutory Declaration of office was passed to AD for signing.

32. Apologies for absence.

None

33. Election of Vice Chairman

EG was proposed and elected unanimously.

34. Minutes of the last Annual Parish Meeting

The minutes of the previous Annual Meeting held on 1st May 2018 were agreed by the councillors as a true and accurate record of the proceedings and were duly signed by the Chairman.

35. Membership of Committees

Finance – GT (as Chair), All Councillors

Planning – EG (as Chair), AD, PS

Employment – GT (as Chair), AD, JR

Grant Applications – GT (as Chair), JR, LP

36. Powers and Duties of Committees

It was agreed that the powers and duties of Committees should remain unchanged.

37. Code of Conduct

All councillors agreed to abide by the Code of Conduct.

[ACM007]

38. Appointment of Task Members

Highways and street lights – JR

Transport (including Stansted airport) – Pending

Footpaths & Trees – LP

Public Safety – PS

Village Magazine – EG

Allotments & Glebeland – LP

Website – KW (co-opted)

Parish Plan – EG, AD,

39. Appointment of Representatives to outside organisations

Birchanger Wood Trust – LP

Police Consultative Committee – PS

Town & Parish Council consultative meetings regarding Stansted Airport – Pending

40. Date of Annual Parish Meeting

It was agreed that next year's Annual Parish Meeting will be held on Wednesday 19 March, 2020 at 8.00pm.

The Chairman then closed the meeting at 8.03pm.