

Draft Minutes of the Annual Meeting of Birchanger Parish Council
Held on Tuesday 9th May 2023
at 7.00pm.

Present:

Angie Driscoll (AD)
Linda Pocklington (LP)
George Taylor (GT)
Peter Sampson (PS)
Sally Taylor (ST)

0 members of the public
Keith Williams (Parish Clerk)

60. Election of Chairman – Signing of Declaration of Office

On a proposal from GD, seconded by ST, AD was unanimously elected as Chairman. The Statutory Declaration of Acceptance of Office was signed by AD and witnessed by the parish clerk .

61. Signing of Acceptance Forms

Newly elected Parish Councillors signed their acceptance forms, witnessed by the parish clerk.

61. Apologies for absence.

None

62. Election of Vice Chairman

On a proposal from AD, seconded by PS, GT was unanimously elected as Vice-Chairman.

63. Minutes of the last Annual Parish Meeting

The minutes of the previous Annual Meeting held on 17th May 2022 were agreed by the councillors as a true and accurate record of the proceedings and were duly signed by the Chairman.

64 Membership of Committees

Finance – GT (as Chair), All Councillors
Planning – AD, ST, Elizabeth Godwin (co-opted)
Employment – GT (as Chair), AD
Grant Applications – GT (as Chair), LP

65. Powers and Duties of Committees

It was agreed that the powers and duties of Committees should remain unchanged.

656. Code of Conduct

All councillors agreed to abide by the Code of Conduct.

67. Appointment of Task Members

Highways and streetlights – GD	Village Magazine – PS
Transport (including Stansted airport) – GD	Allotments, Glebeland & Trees – LP
Footpaths – ST	Website – Ken Wheatley (co-opted)
Public Safety – PS	

68. Appointment of Representatives to outside organisations

Birchanger Wood Trust – LP

Police Consultative Committee – PS

Town & Parish Council consultative meetings regarding Stansted Airport – GD

Village Magazine- PS

69 Date of Annual Parish Meeting

It was agreed that next year's Annual Parish Meeting will be held on Wednesday 20th March 2024.

The Chairman then closed the meeting at 19.12.

[ACM011]

[ACM010]